

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: TOYOTA MAKATI, INC.	P.O. # 023-04-046
Address: Ayala Cor. Metropolitan Ave., Bel-Air Makati City	Date: *April 28 th 2023
TIN: 225-814-535-00001	Mode of Procurement:
Account No.: 066-306-666-7279 Bank: Metrobank	Small Value Procurement 53.9
Telephone: 8897-3333 Fax: 8897-0333	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/n 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to Bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
Preventive Maintenance Service:					
Perform 170,000KM Check-Up for Vehicle Model Toyota Innova 2.0E Gas A/T with Plate No. SLG 348					
	hour	Labor: 170,000 KM CHECK-UP	3.100	Php 553.57	Php 1,716.07
	hour	TIRE ROTATION AND WHEEL BALANCE	1.200	616.07	739.28
	hour	BATTERY HEALTH CHECK / START / CHARGING	0.440	616.07	271.07
Labor Subtotal:					Php 2,726.42
	piece	Parts: OIL FILTER IMV	1	500.22	Php 500.22
	piece	GASKET	1	51.12	51.12
	piece	PLUG, SPARK	4	149.11	596.44
	liter	TGSB SN/CF 10W-40 4L	1	1,767.19	1,767.19
	liter	TGSB SN/CF 10W-40 1L	2	495.09	990.18
	liter	GAS INJECTOR CLEANER	1	812.72	812.72
	liter	TOYOTA GENUINE BACTAKLENZ (7ML)	1	848.21	848.21
Parts Subtotal:					Php 5,566.08
	lot	Sublet: MISCELLANEOUS PACKAGE B	1	334.49	Php 334.49
Sublet Subtotal:					Php 334.49
	lot	Miscellaneous BRAKE CLEANER	1	246.75	Php 246.75
Miscellaneous Subtotal:					Php 246.75
<i>Total Labor:</i>					Php 2,726.42
<i>Total Part:</i>					5,566.08
<i>Total Sublet:</i>					334.49
<i>Total MISC/Material:</i>					246.75
SUBTOTAL:					Php 8,873.74
VAT:					1,064.85

Total Amount in Words:	Nine Thousand Nine Hundred Thirty Eight Pesos & 59/100 Only	Php	9,938.59
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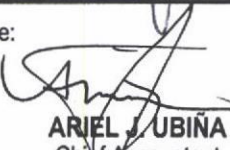
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

Conforme: 
 (Signature over printed name)
 5/10/24
 (Date)

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
ARIEL J. UBIÑA
 Chief Accountant

ALOB: 02-107107-2023-05-215
 Amount: **₱9,938.59**